Financial Documents Required for Complete Credit Review

(If Financial Statements are Audited then no tax returns are needed)

■ FOR REQUESTS LESS THAN $250,000

1. COMPLETED Credit Application with ALL owner(s) information & signatures
2. Vendor Quote or Proposal
3. 3 current months business bank statements (all pages)

■ FOR REQUESTS GREATER THAN $250,000

Sole Proprietorship, Smaller Corporation or Partnership – 5 owners or less:

1. COMPLETED Credit Application with ALL owner(s) information & signatures
2. Vendor Quote or Proposal
3. 3 current months business bank statements (all pages)
4. 3 current years Business Tax Returns (WITH SCHEDULES)
5. 3 current years Personal Federal Tax Returns for ALL owners (WITH SCHEDULES)
6. Current Personal Financial Statement for ALL owners
7. 3 current years Profit & Loss Statements and Balance Sheets with Interim Statements
8. Current Debt Schedule

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